

FROM THE ADMINISTRATION

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Without Work) to heart, our incredible staff is dedicated to providing an exceptional learning
environment for you. In addition to providing a variety of Ontario Secondary School curriculum courses,
we offer:

Specialist High Skills Major Programs in Arts and Culture; Health and Well Being; and Science
and

EXTRA-CURRICULAR ACTIVITIES AND CLUBS

Walkerville Collegiate Institute offers every student an opportunity to participate in clubs, teams and committees. These activities offer Walkerville students the opportunity to grow both physically and socially. Below is a list of some of the activities in which you can get involved. For more information, please refer to the Extra-Curricular Policy in this handbook.

Badminton	Drama	Student Parliament
Baseball	GSA	Tech/Stage Crew
Basketball	Math Contest	Tennis
Blood Donation	Pluralist	Track and Field
Chess	Prom Committee	Tutoring
Cross Country	Soccer	Volleyball

Note: If there is an activity you do not see listed but would like to try, please see the Principal, Vice-Principal or Student Parliament about it.

STUDENT SERVICES

Principal:

Mr. J. Canty

Vice-Principal:

Ms. J. LePage

DEPARTMENT HEADS

Guidance	Mrs. A. LaPorte
Arts (minor)	Ms. A. Sands
Business/Family Studies/Coop/ Canadian and World Studies	Ms. K. Baker
S.T.E.P.S.	Mr. M. Behm
English	Mrs. E. Ross
Humanities (minor)	Ms. J. Caille
Mathematics	Ms. T. Gorick
Physical Education	Mr. C. Cetra
Science	Ms. P. Alexander
WCCA	Mrs. L. Rivait
Languages (minor)	Mr. R. Wellington
Learning Support Teacher(s)	Ms. H. Zacca
Student Success Teacher	Mrs. L. Pajot
Child and Youth Worker	Ms. A. Abbott
	Ms. D. St. Andrews / Ms. C. Musson

WALKERVILLE SCHEDULES

The school day begins at 9:00 a.m. and ends at 3:00 p.m. Early morning WCCA classes begin at 7:40 a.m. Regular attendance and punctuality are habits and qualities that are important in any work responsibility to report to class on time, ready to learn with all appropriate materials (i.e. pencils, pens, calculators etc.) and books (i.e. textbooks, notebooks etc.). Below are the bell schedules at Walkerville Collegiate Institute:

SCHOOL OBJECTIVES

In addition to strong academic skills in all subject areas, the staff at Walkerville Collegiate Institute is committed to ensuring that all students, upon leaving school, will have developed:

- a feeling of self-worth that will help them to understand their place in the family and in society;
- those skills that will be of lifelong use in becoming an individual who is capable of dealing with the practical problems of life;
- the attitudes and skills that will prepare students for a satisfactory life in their post-secondary endeavours;
- the characteristics of good citizenship including a respect for authority, good behaviour, self-discipline and an ability to get along with others;
- a respect for the customs and cultures of others;
- good study and work habits;
- a sense of responsibility to deal with all levels of life in our world;
- a strong feeling of self-respect and respect for the life, well-being, and property of others;
- an understanding of the dangers of substance abuse, including drugs and alcohol; and
- a set of values that will fit into all aspects of society.

CODE OF CONDUCT

Walkerville Collegiate Institute adopts as its Code of Conduct, the Code of Conduct for the Greater Essex County District School Board. All participants involved in the Greater Essex County District School Board - students, parents or guardians, volunteers, visitors, teachers, and other staff members - are included in this Code of

traffic weapons or illegal drugs;
give alcohol to a minor;
commit robbery;
be in possession of any weapon, including firearms;
use any object to threaten or intimidate another person;
cause injury to any person with an object;
be in possession of, or be under the influence of, or provide others with alcohol or illegal drugs;
inflict or encourage others to inflict bodily harm on another person;
engage in hate propaganda and other forms of behaviour motivated by hate or bias;
commit an act of vandalism that causes extensive damage to school property or to property located on the premises of the school.

Roles and Responsibilities

School Boards

School boards provide direction to their schools to ensure opportunity, academic excellence, and accountability in the education system. It is the responsibility of school boards to:

- develop policies that set out how their schools will implement and enforce the provincial Code of Conduct and all other rules that they develop that are related to the provincial standards that promote and support respect, civility, responsible citizenship, and safety;
- review these policies regularly with students, staff, parents, volunteers, and the community;
- seek input from school councils, their Parent Involvement Committee, their Special Education Advisory Committee, parents, students, staff members, and the school community;
- establish a process that clearly communicates the provincial Code of Conduct and school board codes of conduct to all parents, students, staff members, and members of the school community in order to obtain their commitment and support;
- develop effective intervention strategies and respond to all infractions related to the standards for respect, civility, responsible citizenship, and safety;
- provide opportunities for all of the staff to acquire the knowledge, skills, and attitudes necessary to develop and maintain academic excellence in a safe learning and teaching environment.

Principals

Under the direction of their school boards, principals take a leadership role in the daily operation of a school.

They provide this leadership by:

- demonstrating care

Addressing Inappropriate Behaviour

If a student has displayed inappropriate behaviour, the principal or vice principal may utilize a range of interventions, supports, and consequences that are (1) developmentally appropriate, and (2) include opportunities for students to focus on improving their behaviour.

Inappropriate behaviour includes any behaviour that disrupts the positive school climate and/or has a negative impact on the school community. Inappropriate behaviour may also include, but is not limited to, one of the following infractions for which a suspension may be imposed:

1. Any act considered by the principal to be injurious to the moral tone of the school;
2. Any act considered by the principal to be injurious to the physical or mental well-being of any member of the school community; and
3. Any act considered by the principal to be contrary to the Board or school Code of Conduct.

Assignment to the Student Academic Mentoring Room

These are the second most common form of consequence and are used instead of suspension whenever possible. Students are sent to a designated space and supervised by a teacher. In this space, students may be required to complete a suspension package outlining the behaviour and a plan for improvement. They will also be required to complete their assigned class work. Once all work is complete they must read. **Students must behave and follow direction while in this space or they will lose the opportunity to remain at school, and will be subject to suspension.**

Suspension

A principal/vice principal **shall consider** whether to suspend a student if he/she believes that the student has engaged in any of the following activities while at school, on the way to or from school, at a school-related activity, **or any other circumstances where engaging in the activity will have an impact on school climate:**

1. Uttering a threat to inflict serious bodily harm on another person.
2. Possessing alcohol or illegal drugs.
3. Being under the influence of alcohol.
4. Swearing at a teacher or at another person in a position of authority.
5. Committing an act of vandalism W K D W F D X V H V H [W H Q V L Y H G D P D J H W R V F K R R O S U
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6. Bullying.
7. Any another activity that is an activity for which a principal may suspend a student under a policy of the board.
8. Any act considered by the principal to be injurious to the moral tone of the school;
9. Any act considered by the principal to be injurious to the physical or mental well-being of any member of the school community including Bullying and Cyberbullying (Bullying is typically a form of repeated, persistent and aggressive behaviour directed at an individual or individuals that is intended to cause (or should be known to cause) fear and distress and/or harm to another person's body, feelings, self-esteem, or reputation. Bullying occurs in a context where there is a real or perceived power imbalance.
10. Any act considered by the principal to be contrary to the Board or school Code of Conduct.

During a suspension, students are **not permitted**

Student Use

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Smoking: Policies of the GECDsB and the Province of Ontario (The Tobacco Control Act) do not permit smoking/vaping on school property, at school sponsored events, OR as students move between classes. Students caught smoking/vaping on property or between classes will be subject to suspension.

Snow and Snow Balls: Serious injuries can happen when students throw snowballs or loose snow. Students who throw loose snow or snowballs may be suspended from school.

Staff Inquiries: Students are not to access the staff mailboxes, work areas or lunch areas at any time throughout the day. Students who wish to contact a teacher should seek assistance from the Main Office.

Student Walkers: Students who walk to and from school are expected to display courtesy to our neighbours by respecting their privacy and property. Please do not litter, loiter or take shortcuts through their yards. For safety reasons, and out of respect for our neighbors, students are asked NOT to congregate on the adjacent private properties around the school.

Automobiles and Parking: Due to limited space, students are NOT permitted to park in the school parking lot. Parking is available on neighborhood streets. Vehicles that are parked in the school lot may be towed at the
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Study Periods: Students with study periods are to spend their time on school work in the library, cafeteria or off school property. Students are not permitted to wander hallways or interrupt classes during their study periods.

Textbooks/Library Books/Team Uniforms: Textbooks are provided for courses free of charge. All textbooks are bar coded prior to their distribution, therefore assigning ownership of the material to individual students for the duration of the course. The assigned textbook must be returned in good condition with the barcode intact at the end of the semester. Defacing a textbook in any way, including removing the barcode, will result in the student being charged with the replacement cost of the book. Any unreturned or lost textbooks and/or library books will also result in a replacement charge. Failure to return library books upon the due date will result in the assessment of a late fee.

School uniforms are loaned to students for use in interschool athletic programs. Uniforms are to be washed and returned to coaches in a timely fashion at the conclusion of each act2 reWB/T/F8 9.96 Tf1 0 0 1 514.3 735.12 Tm0 g0 G -0.008

Thirty percent (30%) of the grade will be based on the Final Summative Evaluation in the form of an examination, performance, essay and/or other method of evaluation suitable to the course content and administered towards the end of the course. This may be assigned during the last 3-4 weeks of the semester in each course. Exemptions from the 30% Final Summative Evaluations are not permitted.

PROVINCIAL ACHIEVEMENT LEVELS: Teachers, parents/guardians can be confident that students who are achieving at Level 3 (70-79 %) are well prepared for work in the next grade or the next course.

Grade Range	Level	Summary Description
80-100%	Level 4	

schedule or the operation of the school is made at the Board level. Do not contact the school. Please listen to the
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AM Stations: CBEF ±540; CFCO ±630; CKWW ±580; CKLW - 800
FM Stations: CHYR - 96.7; CKLW - 93.9; CIMX - 88.7; CKSY - 95.1; CBC – 97.5
TV Stations: CBC TV ±Ch. 9; A Channel News ±Ch. 16
Website: Buskids.ca

LOCKDOWN: When a lockdown warning has been issued, all students and staff are to move from high traffic common areas to classrooms or enclosed rooms. All students and staff are to hide out of line of sight and be as quiet as possible. Doors should be closed and locked and lights should be left on. The use of cell phones is strictly prohibited. Should the fire alarm be activated, staff and students are to remain in their classroom or
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TORNADO WARNING: When a tornado warning has been issued, all students and staff are required to immediately move from external classrooms, portables and locations in an orderly fashion to their designated area. Staff and students are to sit on the floor with their backs to the walls. All internal and external doors and windows are to be closed. Staff and students are to sit a minimum of 6 to 10 feet away from external corridor doors or windows. An announcement over WKH 3\$ V\ VWHP ZLOO VLJQDO ³DOO FOHDU´ DQG information.

COMMUNITY AGENCIES AVAILABLE FOR STUDENT SUPPORT

Adolescent Crisis Centre (24 hours)	519-252-2720
Alateen	519-252-8474
Alcoholics Anonymous	519-256-9975
Alive! Canada	519-973-4411 Ext. 3265
Canadian Mental Health Association	519-255-7440
Centre for Addiction and Mental Health	1-800-463-6273
& K L O G U H Q ¶ V . \$. L . G . . 6 . R . F . L . H . W . \	519-252-1171
.....	519-326-3172
.....	1-800-265-5609
Crisis Pregnancy Centre	519-973-0150
Community Crisis Centre (16+)	519-973-4435
Distress Centre of Windsor-Essex County	519-256-5000
Essex County Crisis Intervention Program	519-736-0255
.....	(Mon-Fri, 9-5pm)
Essex County Social Services	519-776-4281
.....	519-726-5025
.....	519-839-5288
Help Link	519-257-5437
House of Sophrosyne	519-252-2711
Inn of Windsor	519-252-7768
John Howard Society	519-252-3461
Kids Help Phone ±Crisis Line	1-800-668-6868
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Mental Health Website	www.werkidsmentalhealth.com
Sexual Assault Crisis Centre	519-253-3100
Teen Health Centre	519-253-8481
Windsor Essex County Health Unit	519-258-2146

What do you need to graduate?



